

# Application Form List

経費支弁者が海外在住の場合 (In the case that the sponsor is not living in Japan)

	提出書類 Documents to be submitted	Check
1	入学願書 Application for Admission	Use our form.
2	写真4枚 4 Photos (3cm×4cm)	
3	履歴書 Personal Records	Use our form.
4	卒業証書 Certificate of the Graduation from High School, College, or University (Original)	
5	成績証明書 Academic transcript	
6	日本語学習証明書 Certificate of the Japanese Study (In the case that the applicant's highest graduation is high school, a certificate of JLPT, J-TEST, NAT-TEST or TOPJ-TEST is required.)	
7	経費支弁書 Sponsorship Declaration (Letter of Paying Expenses)	Use our form.
8	支弁者と申請者との関係証明書 Certificate of the Relationship Between the Sponsor and the Applicant	
9	銀行預金残高証明書 Certificate of Bank Deposit (over US\$ 30,000)	
10	預金通帳のコピー Copy of the Record of the Sponsor's Bank Account (last 1 year)	
11	支弁者の在職証明書 Certificate that the Sponsor is in office	
12	支弁者の収入証明書 Certificate of the Sponsor's Income (last 3 years)	
13	営業許可書 Certificate of the Business License (In the case that the sponsor is doing business on his/her own)	
14	納税証明書 Certificate of the Taxation (last 3 years) (In the case that the sponsor is doing business on his/her own)	
15	パスポートのコピー Copy of the Applicant's Passport	

# Application Form List

経費支弁者が日本在住の場合 (In the case that the sponsor is living in Japan)

	提出書類 Documents to be submitted	Check
1	入学願書 Application for Admission	Use our form.
2	写真4枚 4 Photos (3cm×4cm)	
3	履歴書 Personal Records	Use our form.
4	卒業証書 Certificate of Graduation from High School, College, or University (Original)	
5	成績証明書 Academic transcript	
6	日本語学習証明書 Certificate of the Japanese Study (In the case that the applicant's highest graduation is high school, a certificate of JLPT, J-TEST, NAT-TEST or TOPJ-TEST is required.)	
7	経費支弁書 Sponsorship Declaration (Letter of Paying Expenses)	Use our form.
8	経費支弁者の在留カードのコピー A Copy of the Sponsor's Residence Card	
9	支弁者と申請者との関係証明書 Certificate of the Relationship Between the Sponsor and the Applicant	
10	銀行預金残高証明書 Certificate of Bank Deposit (over US\$ 30,000)	
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15	納税証明書 Certificate of the Taxation (last 3 years) (In the case that the sponsor is doing business on his/her own)	
16	パスポートのコピー Copy of the Applicant's Passport	

Please do not write in the space below

受付番号	
課程	月生
受付年月日	年 月 日

# 入学願書

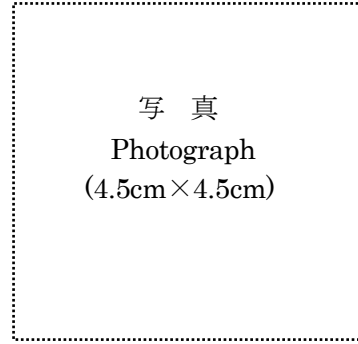
## APPLICATION FOR ADMISSION

① 氏名 : \_\_\_\_\_

Full Name            Last            First            Middle  
(In Roman Letters)

② 国籍 : \_\_\_\_\_

Nationality



③ 生年月日 : 1 9            年            月            日    年齢 : \_\_\_\_\_    性別 : 男・女

Date of Birth            Year    Month    Day    Age            Sex    Male    Female

④ 旅券番号 : \_\_\_\_\_            有効期限 : \_\_\_\_\_            年            月            日

Passport number            Date of Expiration    Year    Month    Day

発行年月日 : \_\_\_\_\_            年            月            日

Date of Issue            Year    Month    Day

⑤ 本国の住所 : \_\_\_\_\_

Home Address

電話番号 : \_\_\_\_\_

Telephone number

⑥ 日本での住所 : 郵便番号 \_\_\_\_\_

Address in Japan Postal Code (or Zip Code)

電話番号 : \_\_\_\_\_

Telephone number

⑦ 日本語習得後の予定 Plans after Studying Japanese

- 進学 →  大学院 Postgraduate Course  
 Continue to study in Japan  大学 Undergraduate Course  
 短大 Junior College  
 専門学校 Technical Vocational School  
  
 帰国  
 Return home  
 その他 → \_\_\_\_\_  
 Others

⑧ 学歴 Educational Background

	学校名 Name of School	所在地 Address	修学期間 Period		
			Year	Month	
小学校 Elementary School			自 from	年	月
			至 to	年	月
中学校 Junior High School			自 from	年	月
			至 to	年	月
高等学校 High School			自 from	年	月
			至 to	年	月
大学 College / University			自 from	年	月
			至 to	年	月
その他 Others			自 from	年	月
			至 to	年	月

⑨ 職歴 Employment History

勤務先 Name of Employer	所在地 Address	職種 Type of Work	勤務期間 Period		
			Year	Month	
			自 from	年	月
			至 to	年	月
			自 from	年	月
			至 to	年	月
			自 from	年	月
			至 to	年	月

⑩ 兵役 Military History

- 終了 Completed \_\_\_\_\_ 年 \_\_\_\_ 月  
 Year Month  
 終了予定 Expected completion \_\_\_\_\_ 年 \_\_\_\_ 月  
 Year Month  
 その他 Other remarks \_\_\_\_\_

⑪ 在日歴 Previous Stay(s) in Japan

入国年月日 Date of Entry	入国目的 Purpose	在留資格 Status	在留期間 Period of Stay
Year Month Day 年 月 日			
Year Month Day 年 月 日			
Year Month Day 年 月 日			
Year Month Day 年 月 日			

⑫ 日本語学習歴 Previous Study of Japanese

日本語学習機関名 Name of Institution	所在地 Address	学習期間 Period	
		Year	Month
		自 from	年 月
		至 to	年 月
		自 from	年 月
		至 to	年 月
		自 from	年 月
		至 to	年 月

日本語学習に使用した教材 List the textbook(s) used in studying Japanese. ↓

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⑬ 母 語 :

Native Language(s)

⑭ 他の習得言語 :

Other Language(s) Spoken / Studied

⑮ 家族 Family

氏名 Full Name	続柄 Relation	年齢 Age	職業 Occupation	国籍 Nationality	居住国 Residing Country

⑩ 日本在住の友人・知人 Friends or Acquaintances Residing in Japan

氏名 Name	関係 Relation	連絡先 Address and Phone
		〒 TEL
		〒 TEL

⑪ 日本在住の縁故者 Relatives Residing in Japan

※氏名： \_\_\_\_\_ ※申請者との関係： \_\_\_\_\_  
 Full Name Relationship  
 ※生年月日： \_\_\_\_\_ ※在留資格： \_\_\_\_\_  
 Date of Birth Status of Residence  
 ※外国人登録証明書番号： \_\_\_\_\_  
 Alien registration certificate number  
 ※住所・電話番号： \_\_\_\_\_ TEL  
 Address / Telephone number  
 ※勤務先／通学先の名称： \_\_\_\_\_  
 Name of employment / School

注：縁故者が複数日本に在住する場合は別紙に申告の事。

When you have another relatives living in Japan, declare in another paper.

⑫ 学費・滞在費負担者 Supporter to meet the expenses whole in Japan

※氏名： \_\_\_\_\_ ※申請者との関係： \_\_\_\_\_  
 Full Name Relationship  
 ※住所・電話番号： \_\_\_\_\_ TEL  
 Address / Telephone number  
 ※職業（勤務先の名称）・勤務先電話番号： \_\_\_\_\_ TEL  
 Occupation (Name of employment) / Telephone number of employment  
 ※年収： \_\_\_\_\_  
 Annual income

以上の通り相違ありません。

I hereby declare the above statement to be true and correct.

日付： \_\_\_\_\_ 年 \_\_\_\_\_ 月 \_\_\_\_\_ 日 申請者署名： \_\_\_\_\_  
 Date Year Month Day Signature of Applicant

# PERSONAL RECORDS

1. NATIONALITY: \_\_\_\_\_ NAME: \_\_\_\_\_  
Family Name Given Name

2. DATE OF BIRTH: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ BIRTH PLACE: \_\_\_\_\_  
Year Month Day

3. ADDRESS: \_\_\_\_\_

4. MARITAL STATUS:  Single  Married (Name of Spouse: \_\_\_\_\_)

## 5. ACADEMIC HISTORY FROM ELEMENTARY SCHOOL

	Name of School	Address	Date of Admission	Date of Graduation
(1)	_____	_____	____ / ____ / ____	____ / ____ / ____
(2)	_____	_____	____ / ____ / ____	____ / ____ / ____
(3)	_____	_____	____ / ____ / ____	____ / ____ / ____
(4)	_____	_____	____ / ____ / ____	____ / ____ / ____

## 6. PREVIOUS STUDY OF JAPANESE

	Name of Institute	Address	Period of Study
(1)	_____	_____	____ / ____ / ____ ~ ____ / ____ / ____

## 7. OCCUPATION CAREER

	Name of Company Occupation	Address	Period of Employment
(1)	_____	_____	____ / ____ / ____ ~ ____ / ____ / ____
(2)	_____	_____	____ / ____ / ____ ~ ____ / ____ / ____
(3)	_____	_____	____ / ____ / ____ ~ ____ / ____ / ____
(4)	_____	_____	____ / ____ / ____ ~ ____ / ____ / ____

## 8. PREVIOUS STAY IN JAPAN

	Period of Stay in JAPAN	Visa Status	Purpose
(1)	____ / ____ / ____ ~ ____ / ____ / ____	_____	_____
(2)	____ / ____ / ____ ~ ____ / ____ / ____	_____	_____
(3)	____ / ____ / ____ ~ ____ / ____ / ____	_____	_____

9. FAMILY (Father and Mother)

Name	Relationship with the Applicant	Age	Occupation	Address
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

10. PLEASE WRITE YOUR PURPOSE FOR STUDYING JAPANESE

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

11. PLAN AFTER GRADUATION

(1) Enter a School of Higher Level in Japan

Name of the School: \_\_\_\_\_ Major: \_\_\_\_\_

(2) Find Work in Japan

Name of the Company: \_\_\_\_\_ Address: \_\_\_\_\_

Type of Business: \_\_\_\_\_

(3) Private Business

Address: \_\_\_\_\_

Type of Business: \_\_\_\_\_

Source of Capital: \_\_\_\_\_

(4) Others \_\_\_\_\_

I, \_\_\_\_\_, hereby declare the above statement is true and correct to the best of my knowledge.

DATE: \_\_\_\_\_  
Year                      Month                      Day

SIGNITURE OF APPLICANT: \_\_\_\_\_



# Letter of Paying Expenses

To the Minister of Justice

Nationality (student) .....

Name (student) .....

Date of birth..... Male / Female

I hereby agree to take the responsibility of paying the expenses of the applicant mentioned above during his or her stay in Japan.

a) The reason for my bearing the expenses of the above-mentioned applicant and my relationship with him or her are as follows.

.....  
.....  
.....  
.....  
.....  
.....

b) I swear to pay the expenses as stated below and I will submit such documents establishing my payment as a remittance certificate or a copy of the applicant's bank book which indicates the remittance at the time of application for extension of period of residence.

① Tuition: (monthly) (biannual) (annual)                      ¥ .....

② Living expenses: (monthly)                                      ¥ .....

③ Method of payment:

.....  
.....  
.....

Date: .....

Payer's address: .....

Name and signature: .....

Relationship with applicant: .....